

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EMPLOYEES' RETIREMENT SYSTEM HELD IN THE CONFERENCE ROOM AT CITY HALL ON WEDNESDAY, MAY 22, 2002, AT 1:30 P.M.

I. ROLL CALL:

A. Employees' Retirement Board:

The Vice Chair called the meeting to order at 1:38 p.m.

Trustees present were Vice Chair John Charest, Finance Director Chuck Powers, Theresa White and Robert Lepa. Also present were Kenneth Harrison, Esquire, sitting in for Board Attorney Robert Sugarman, and Recording Secretary Valerie Hurley, City Clerk's Office. Absent was Mayor Rodney Romano, Chairman.

B. Pertained to Police Retirement Board:

II. ADDITIONS/DELETIONS/REORDERING:

A. Employees' Retirement Board:

B. Police Retirement Board:

C. Employees' and Police Retirement Boards:

III. UNFINISHED BUSINESS:

A. Employees' Retirement Board:

None.

B. Pertained to Police Retirement Board:

3. Discuss calculation formula to allow reservists to purchase military time

Action: Motion made by Mr. Powers and seconded by Ms. White to approve the proposed ordinance to allow reservists to purchase military time and to forward to the City Commission for first reading.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

C. Employees' and Police Retirement Boards:

- 1. Consider letter dated May 1, 2002, from J. Stephen Palmquist, Actuary, Gabriel, Roeder, Smith & Company, regarding actuarial study for proposed fixed 7% rate of interest to be credited to DROP accounts**

Action: Motion made by Mr. Powers and seconded by Ms. White to amend DROP rules to provide irrevocable fixed rate 7% annual option.

Vote: Voice vote showed: AYES: Messrs. Powers and Charest; and Ms. White. NAYS: Mr. Lepa.

- 2. Consider letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance**

Action: Motion made by Mr. Powers and seconded by Ms. White to table consideration at this time.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

- 3. From Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, regarding revised Investment Policy allocating 10% of Fund assets to small and mid cap equity securities**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to adopt, as amended.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

- 4. Consider letter dated May 13, 2002, from Kenneth R. Harrison, Sr., Esq., Sugarman & Susskind, regarding small and mid cap mutual fund investments**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to receive and file.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

IV. NEW BUSINESS:

A. Employees' Retirement Board:

- 1. From Layton L. McDowell, Utilities Department, requesting entrance into Deferred Retirement Option Plan (DROP), effective June 1, 2002**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to grant the request of Layton L. McDowell, Utilities Department, for entrance into the Deferred Retirement Option Plan (DROP), effective June 1, 2002.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

- 2. Discuss overpayment of pension benefits from Estate of Mary Lou Scott**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to direct the Board Attorney to write a demand letter requesting reimbursements of overpayment of funds.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

- 3. Consider request for transfer of pension contributions from General Employees' Retirement System to the Police Retirement System for Anthony Vargas**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to accept a request for transfer of pension contributions from General Employees' Retirement System to the Police Retirement System for Anthony Vargas.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

- 1. Consider rescheduling July 24, 2002, regular meeting due to Board Secretary's absence (vacation)**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to cancel July 24, 2002, regular meeting.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

V. CONSENT AGENDA:

A. Employees' Retirement Board:

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to approve Consent Agenda (A), in its entirety, as follows:

1. **Authorize payment of invoice from Sugarman & Susskind, dated May 6, 2002, in amount of \$900.00 for retainer fee for month of May 2002**
2. **Authorize payment of invoice from Davis, Hamilton, Jackson & Associates, dated April 16, 2002, in amount of \$20,430.83 for investment manager services for quarter ending March 31, 2002**
3. **Authorize payment of invoice from Lazard Asset Management, dated April 16, 2002, in amount of \$20,422.65 for investing manager services for quarter ending March 31, 2002**
4. **Receive fee advice from Salem Trust, dated April 15, 2002, in amount of \$2,888.93 for custodian services for quarter ending March 31, 2002**
5. **Authorize payment of invoice from Gabriel, Roeder, Smith & Company, in amount of \$3,759.00 for second of three payments for October 1, 2001, Actuarial Valuation Report calculated as 25% of fee for last Report (\$15,035)**

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

Action: Motion made by Mr. Powers and seconded by Ms. White to approve Consent Agenda (C), in its entirety, as follows:

1. Ratify refunds of pension contributions for May 2002 as reported by Finance Department

Checks Disbursed 04-04-02:

Martin J. Pierson, City Garage, 13 Years/11 Months/18 Days, \$25,288.35, separated from service March 31, 2002

Checks Disbursed 04-18-02:

Roetzell D. Ginton, Waste Removal, 2 Years/5 Months/1 Day, \$4,498.07, separated from service April 2, 2002

Philip Stone, Pool & Beach, 2 Years/9 Months/25 Days, \$4,540.94, separated from service April 11, 2002

Checks disbursed 04-22-02:

Ralph C. Rinaldi, Police Department, 6 Years/9 Months/28 Days, \$15,696.95, separated from service March 29, 2002

Checks disbursed 05-02-02:

Brennan Barr, Golf Course, 6 Months/29 Days, \$1,012.13, separated from service April 8, 2002

Howell E. Townsend, Line Department, 2 Years/10 Months/21 Days, \$7,343.09, separated from service March 22, 2002

Checks disbursed 05-16-02:


James "Fred" Grice, Recreation Department, 6 Years/5 Months/11 Days, \$10,917.72 separated from service April 10, 2002

Vote: Voice vote showed: AYES: Mr. Powers, Lepa, and Charest; and Ms. White.
NAYS: None.

VI. ADJOURNMENT:

Meeting adjourned at 2:55 p.m.

MINUTES APPROVED: 6-25-03



Mayor Rodney G. Romano, Chair
Employees' Retirement Board


Evanna Stephenson, Recording Secretary
Employees' Retirement Board

Minutes transcribed by: Evanna C. Stephenson, City Clerk's Office.

A tape recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.